

**BOARD OF EDUCATION
525 SUNSET RIDGE ROAD
NORTHFIELD, ILLINOIS 60093
EDUCATION COMMITTEE MEETING
November 13, 2018
6:00 p.m.**

MINUTES

ROLL CALL: (6:05) p.m.

Ms. Alpert Knight called the meeting to order at 6:03 p.m. and upon roll call, the following were present:

Present: Ms. Alpert Knight, Mrs. Mirkovic, Mrs. Peterson
Absent: None
Also Present: Ms. Detlefsen, Ms. Gray, Dr. Greene, Mr. Hayes,
Ms. Horne, Ms. McGarry, Mr. Spaan, Ms. Rose,
Mr. Subeck, Dr. Stange, Ms. Styczen, Dr. Sukenik

APPROVAL OF MINUTES:

2.1 Education Committee Meeting – September 11, 2018

Mrs. Peterson moved to approve the minutes from September 11, 2018 and Mrs. Mirkovic seconded the motion. All were in favor.

PRESENTATIONS:

3.1 Strategic Plan Update: Communications

Dr. Stange introduced the District 29 Communications Systems presentation. He provided background on the many facets of a comprehensive communication system and then reviewed the results of the most recent parent survey that detailed how the parent community likes to receive school information. Feedback regarding the website was less than optimal; there was a pattern in the complaints. These have been addressed with the new website. Parent-teacher conferences were identified as important, but not as high in terms of providing enough information on how a child was doing.

Dr. Stange articulated the strategic plan goal and action plan relating to these topics.

Mrs. Styczen followed with the specifics of the website progress since the survey. Quick Links were improved (Teacher pages, calendar, Learning Center, Student Activities, Lunch). There is an accurate search window now. The District calendar is in multiple places and is easily accessible. There are consistent landing pages for both buildings and for the teacher pages as well. New calendars were also added and calendars can also be subscribed to by parents and staff.

Dr. Stange provided a history of the weekly news emails (dating back to 2008-09) and the Board quarterly newsletter. The newsletter has a focus on news to community members at large, not just those with students in the schools. He then reported on the feedback received on the communications system via the Parent Connections Committee. There were positive comments and suggestions for improvement regarding the website, the weekly news, and the Board newsletter.

Next Dr. Stange addressed progress reporting, including additional feedback provided by Parent Connections. Parents prefer the hybrid progress report or report card, with a combination of grades and narrative. Some examples of what skill level attainment (e.g., beginning or emerging skills) would be beneficial, also additional reporting for ALP. Some other comments regarding MAP test reporting were also offered.

Feedback on conferences was also sought. Ideas for improving the current format have implications for the school calendar, whether that is conferencing more often or earlier in the year.

This info is also being shared with the Leadership Team. Areas for immediate improvement are identified and currently being acted upon. Feedback sessions will continue with Parent Connections. Additional topics will be explored with them in December, January and February.

Discussion among meeting attendees followed.

NEXT MEETING:

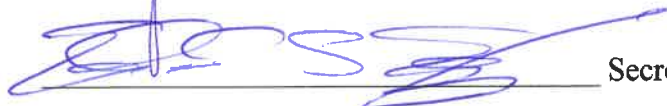
4.1 Next Meeting: December 11, 2018 – 6:00 p.m.

ADJOURNMENT:

It was moved by Ms. Alpert Knight and seconded by Mrs. Peterson to adjourn the meeting at 6:57 p.m. All were in favor.



Chairperson, Education Committee



Secretary, Board of Education

Approved 11 December, 2018